



# AGENDA REQUEST FORM

## THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

<b>MEETING DATE</b>	2017-11-07 10:05 - School Board Operational Meeting
<b>AGENDA ITEM</b>	ITEMS
<b>CATEGORY</b>	EE. OFFICE OF STRATEGY & OPERATIONS
<b>DEPARTMENT</b>	Procurement & Warehousing Services

<b>Special Order Request</b>	
<input type="radio"/> Yes	<input checked="" type="radio"/> No
<b>Time</b>	
<b>Open Agenda</b>	
<input checked="" type="radio"/> Yes	<input type="radio"/> No

**ITEM No.:**  
EE-10.

**TITLE:**  
Recommendation of \$500,000 or Greater - 18-047B - Disposable Industrial Wipes

**REQUESTED ACTION:**  
Approve the recommendation to award for the above Invitation to Bid (ITB). Contract Term: January 1, 2018 through December 31, 2020, 3 Years; User Department: Procurement & Warehousing Services; Award Amount: \$706,000; Awarded Vendor(s): All Florida Paper, LLC; The Office Cart, LLC; Small/Minority/Women Business Enterprise Vendor(s): The Office Cart, LLC.

**SUMMARY EXPLANATION AND BACKGROUND:**  
The School Board of Broward County, Florida, received thirteen (13) bids for ITB 18-047B - Disposable Industrial Wipes. The Central Warehouse purchases high-performing and durable disposable industrial wipes that custodial staff uses to maintain clean environments throughout the District. These materials are purchased on an as-needed basis in truckload quantities that will be delivered to the Central Warehouse.  
A copy of the bid documents are available at: [http://www.broward.k12.fl.us/supply/agenda/18-047B\\_Disposable\\_Industrial\\_Wipes\\_Add3.pdf](http://www.broward.k12.fl.us/supply/agenda/18-047B_Disposable_Industrial_Wipes_Add3.pdf)

**SCHOOL BOARD GOALS:**

Goal 1: High Quality Instruction     Goal 2: Continuous Improvement     Goal 3: Effective Communication

**FINANCIAL IMPACT:**  
The estimated financial impact to the District is \$706,000. The funding source will come from the Central Warehouse Inventory Budget. The financial impact represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.

**EXHIBITS: (List)**  
(1) Executive Summary (2) Recommendation Tabulation (3) Financial Analysis Worksheet (4) Survey

**BOARD ACTION:**

(For Official School Board Records Office Only)

**SOURCE OF ADDITIONAL INFORMATION:**

Name: Jeffrey Moquin	Phone: 754-321-2650
Name: Mary C. Coker	Phone: 754-321-0501

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
**Senior Leader & Title**

Maurice L. Woods - Chief Strategy & Operations Officer

Signature

Approved In Open Board Meeting On: \_\_\_\_\_

By: \_\_\_\_\_

School Board Chair